Track & Field
Coaches' Check List

_____ 1. Secure a copy of the TAPPS calendar as it relates to my sport, starting dates, deadlines, etc. (**www.tapps.biz**)

_____ 2. Review the Track & Field page on the TAPPS Website and review material often as this page will include announcements and information updates.

_____ 3. Secure a copy of the Sections 184-187 of the TAPPS manual. (**www.tapps.biz**)

_____ 4. Secure Section 87 of the TAPPS Manual. (**www.tapps.biz**)

_____ 5. Secure Section 138 of the TAPPS Manual. (**www.tapps.biz**)

_____ 6. Secure Section 136 of the TAPPS Manual. (**www.tapps.biz**)
Track & Field is an Individual Sport in TAPPS. As such, there is no beginning or ending date for practice and participation in Track & Field.

_____ 7. Secure Section 139 of the TAPPS Manual. (**www.tapps.biz**)

_____ 8. Complete TAPPS SCOPE as required.

_____ 9. Education of students and parents about concussion protocol, injury protocol and steroid awareness.

_____ 10. Sign a ***Professional Acknowledgement of Rules Form*** for file in the head administrator's office. (**See Athletic Director**)

_____ 11. Secure a copy of the **National Federation of High Schools** rules for Track & Field to be brought to each contest.

_____ 12. Insure that the ***Eligibility Form*** is completed in TAPPSTER **before participation in the first meet.** Any changes to the eligibility form are to be made in TAPPSTER.

_____ 13. Each athlete has ***Pre-Participation Physical Evaluation Form*** (required annually) and ***Student Acknowledgement of Rules Form*** (**www.tapps.biz**) on file.

_____ 14. Enter participants, alternates, managers and coaches in TAPPSTER for the state meet.

_____ 15. Report season ending injury and/or concussion to TAPPS through TAPPSTER.

_____ 16. Complete the School /Team Roster by the Deadline shown on the TAPPS Calendar. Input field event workers for State Meet.

_____ 17. For any eligible Academic All-State student, go to www.tappster.com and select Sports Academic All-State and follow instructions.