

**Bishop Louis Reicher Catholic High School**  
**Head Golf Coach Job Description**

**Reports to: Director of Athletics**

Part-Time Employee / Stipend Position

**Promise Statement**

Promise- Come and be set apart

Purpose- Welcoming sinners and fostering saints

Principles (Core Values)- Unity, Relationships, Joy, Excellence

**BLR Athletic Department Vision**

In developing the **skills** of every student-athlete, BLR Athletics fosters a dedication to **sportsmanship** and **leadership** in youth who are above all **disciples** of Jesus Christ and who hope to discover in spirited **competition**, personal **excellence**, strength of **character**, and lasting **friendships**.

**School Summary**

Bishop Louis Reicher Catholic School is a co-ed PreK-12 school in the Diocese of Austin. Located in Waco, Texas, BLR has a rich history of both athletic and academic excellence that spans over six decades.

Qualified candidates will be driven and inspired by the mission of Catholic Schools to develop young men and women in academic, athletic and spiritual leadership. Additionally, candidates should have 3+ relevant experience years and be extremely detail oriented, collaborative and organized with the unique ability to motivate and lead both coaches and athletes with strong character and integrity. Strong relationships within the greater Waco/Central Texas golf community, along with ability to use computer software, knowledge of TAPPS regulations and demonstrated related creativity desired.

## **Position Summary**

The **Head Golf Coach** reports to the Athletic Director and is responsible for the overall management and strategic direction of the Bishop Louis Reicher Golf Program.

The head coach must provide instruction and coach students to develop skills and the ability to excel in golf. The candidate must contribute to the education program as a whole and to the growth of students involved in athletics so that they are successfully competitive.

Duties and responsibilities include but are not limited to:

### **Program Advancement**

- Create a cohesive golf program to unite both the lower and upper campuses
- Build relationships with student athletes to ensure adequate participation for assigned programs
- Execute player evaluations at the beginning of the season
- Facilitate off-season and summer player development and research best practices for program development
- Ensure that all BLR golf coaches work together towards common goals within the golf program and provide unity with a structured feeder system
- Instruct and advise students on NCAA regulations with regard to academic requirements for scholarships and recruiting practices
- Annually establish and meet performance goals

### **Community Engagement**

- Routinely meet with assistant coaches, student-athletes and parents to ensure top notch program communication internally
- Meet with prospective families during the admissions process
- Assist the admissions office with any calls, emails, in-person tours or events that can positively impact the enrollment of the school and promotion of the golf programs
- Establish strong relationships with local youth golf coaches, clubs and other key constituents to promote the benefits of being a BLR student-athlete
- Engage in community activities in the Waco area and surrounding communities that may benefit the golf program and athlete development
- Be an advocate for student athletes and communicate needs, concerns or requests effectively between coaches and teachers
- Strong verbal and written communication skills
- Establish strong relationships with college coaches recruiting BLR golf players

### **Spiritual Formation**

- Strong desire to work in a Christ-Centered environment and follower of Jesus Christ
- Equip and empower assistant coaches to be spiritual guides for student athletes

- Attend and participate in Mass and other community gatherings both on and off the school campus
- Encourage student athletes to integrate their faith on the golf course and in their everyday lives

### **Management Skills**

- Recruit, recommend for hire, and train all golf assistant coaches at upper and lower levels
- Provide feedback to assistant coaches throughout the season regarding their performance
- Evaluate, mentor, and provide leadership to assistant coaches at upper and lower levels
- Manage and supervise practice sessions to promote individual growth in athletic skills, teamwork, discipline, respect, and good sportsmanship at upper and lower levels, including intramurals
- Monitor and enforce student eligibility criteria for extracurricular participation

### **Financial**

- Oversee the golf team budget, under the direction of the Athletic Director, to properly plan for program expenses, both short and long term
- Actively participate in school campaigns that raise funds for the athletic program as well as the overall organization
- Review athletic fees annually to ensure a positive athletic experience for all athletes in the golf program

### **Scheduling**

- Ensure timely and accurate athletic website updates to include both practice and game schedules
- Assist coaches with tryouts for team placement, competition schedules, and practice schedules and communicate those dates with parents, athletes and opponents
- Ensure timely communication with coaches, families, leagues, game officials, trainers, and opposing teams for all game schedules, changes and cancellations

### **Administrative and Other Responsibilities**

- Assist in purchasing of new uniforms/polos and equipment
- Seek out and create opportunities for parent engagement and community building
- Maintain professional development by attending training and clinics
- Assist in execution of summer camps
- Assist in execution of athletic department fundraisers
- Perform other duties as assigned by administration
- Maintain a high level knowledge of all TAPPS and NCAA/NFHS rules
- Attend non-routine events such as district meetings, athletic banquets, clinics, etc.

- Be able and willing to provide emergency care; maintain CPR-First-Aid-AED certifications; engage professional emergency personnel (911) if needed; know where automated external defibrillators (AED's) are located on campus
- Work collaboratively with faculty and staff to foster, apply and enforce student discipline during athletic contests, practice sessions, and while on trips off school property in accordance with Bishop Louis Reicher Catholic High School student handbook
- Oversee process of cleaning, repairing, and storing all campus athletic equipment including the weight room.

**All interested candidates should send their resume and letter of interest**

**to BLR Director of Athletics, Edwin Weathersby II at:**

**[eweathersby@bishopreicher.com](mailto:eweathersby@bishopreicher.com).**