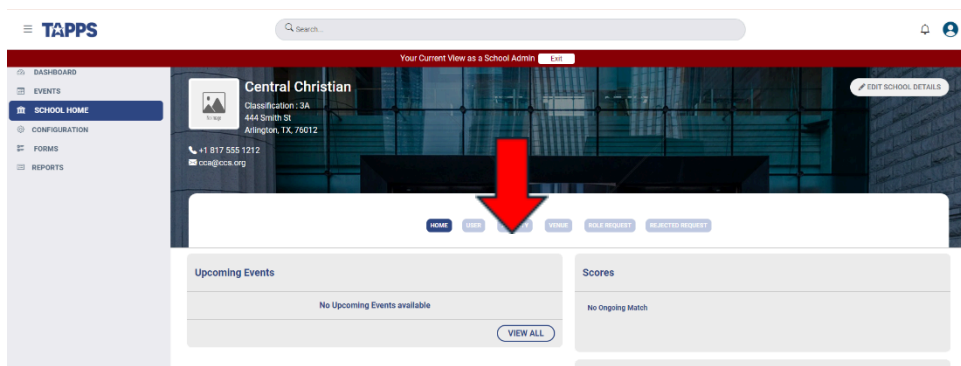


Rosters for Program Information

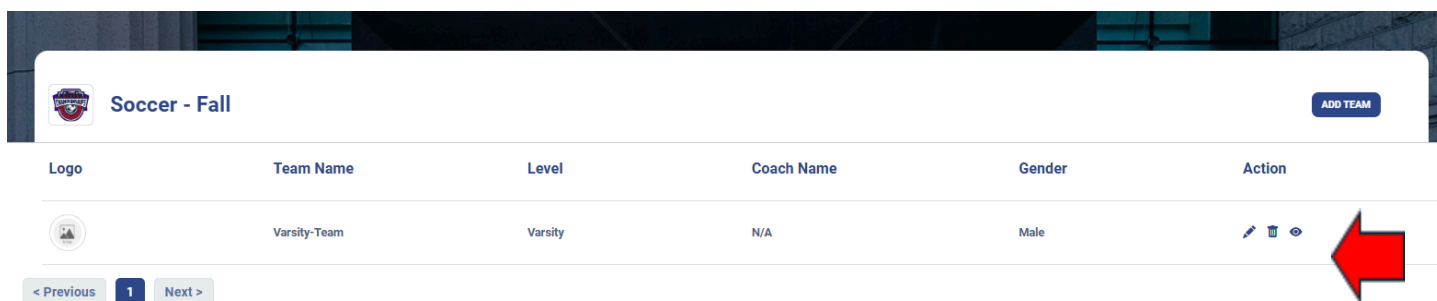
From School Home, select 'Activity'.



Select the Activity for the roster you want to create.



Click the pencil to edit the Team.




Update Team Name to your mascot.

Click inside the Staff Name box and select all coaches, Head and Assistant.

Click Submit.

Edit Team



[Add Staff](#)

Level

Varsity

Gender

Male

Default Venue

select a venue

Default Day:

Thursday

Team Name

Bluebirds

Staff Name

Test test2

Default Field/ Court

select a field


Default Time:

11 26 AM

Cancel


SUBMIT

Now click on your mascot 'Bluebirds'



Soccer - Fall

ADD TEAM

Logo	Team Name	Level	Coach Name	Gender	Action
	Bluebirds	Varsity	Test test2	Male	<div><div></div><div></div><div></div></div>

< Previous

1

Next >

Click on VIEW ROSTER

For each student click on the pencil to the far right



S.No.	Home #	Away #	Name	Gender	Grade	Levels	Positions	Eligibility	Action
1	N/A	N/A	Sanjay Dayma	Male	10th	Varsity	N/A	I	
2	N/A	N/A	Mike Mikal	Male	10th	Varsity	N/A	I	
3	N/A	N/A	Elijah Mike	Male	11th	Varsity	N/A	I	
4	N/A	N/A	Manish Nagar	Male	9th	Varsity	N/A	I	
5	N/A	N/A	Aman Nagar	Male	9th	Varsity	N/A	I	
6	N/A	N/A	Sunil Nagar	Male	9th	Varsity	N/A	I	

When you click on the pencil this will pop up

Your Current View as a School Admin [Exit](#)

Edit Details ✕

Home Jersey Number

Away Jersey Number

Positions

Select Positions ▾

[Save](#)

Enter Home and Away Jersey numbers
Select all positions that student may play
Click Save

Your Current View as a School Admin [Exit](#)

Edit Details ✕

Home Jersey Number





Away Jersey Number

Positions

Midfield ✕
Defense ✕
✕
▼

[Save](#)

Do this for all students on your roster.

S.No.	Home #	Away #	Name	Gender	Grade	Levels	Positions	Eligibility	Action
1	12	10	 Sanjay Dayma	Male	10th	Varsity	Midfield, Defense	I	
2	N/A	N/A	 Mike Mikal	Male	10th	Varsity	N/A	I	

When we export your roster, it will look like this

Amazon Convent School					
Coached by: Test test2					
Home#	Away#	Athlete	Grade	Position	
1	2	Mike Mikal	10	Offense	
2	2	Sunil Nagar	9	Midfield	
12	10	Sanjay Dayma	10	Midfield, Defense	
16	16	Manish Nagar	9	Defense	
44	77	Aman Nagar	9	Offense	
65	75	Elijah Mike	11	Keeper	